

Statement of Employment Expenses* - Worksheet

***Must Be Accompanied by a statement of conditions of employment (T2200) provided by employer**

Identification

Tax year	
Client name	
Client SIN	

Expenses (enter employment part only)

Accounting and legal fees	
Advertising and promotion	
Food, beverages and entertainment expenses	
Lodging	
Parking	
Supplies	
Tradespersons Tools	
Apprentice mechanic tools	
Musical instruments costs	
Artist's employment costs	
Other expenses (Specify description and amounts below) – NOTE: Any individual items over \$200 must be itemized in the CCA / Fixed asset area below.	

CCA / Fixed assets acquired and disposed of. (All depreciable property over \$200 in value Including vehicles, business furniture, office equipment etc.)

Date Purchased / Disposed of	Description	Cost	Percentage used for business

Business Use of Home Expenses



Total # rooms / Square feet of home	
Total # rooms / Square feet in work space	
Heat / Electricity / Water	
Maintenance	
Phone	
Other expenses (please specify below)	
Commission Employees Only Also Complete Below	
Property taxes	
Insurance	

Motor Vehicle Expenses

Year, Make Model of vehicle	
Total km driven in year	
Total km driven in year to earn income	
Fuel (gas/oil)	
Insurance	
License and registration	
Maintenance and repairs	
Business parking	
407 ETR	
Complete applicable below if vehicle financed or leased	
Date payments began	
Date payments stopped	
Interest paid (only if financed)	
Lease payments (only if leased)	
Total lease payments deducted before this fiscal period for the vehicle	
Manufacturer's list price new (only if leased)	
Purchase price (only if financed)	